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**Community Coach / All Stars Cricket Champion – Job Description**

**Job Title:** Wiltshire Cricket Community Coach / All Stars Cricket Champion  
**Contract:** Permanent, full time position  
**Hours of work:** 37 hours per week   
**Remuneration:** £18,500 + expenses and stakeholder pension scheme

**1. Job purpose**

In 2017, the ECB launched All Stars Cricket, a brand-new programme aimed at providing 5-8 year olds with a great first experience of cricket. In the first two years of the programme, Wiltshire has performed as one of the leading counties in the country with over 1,000 children taking part in the programme in 2018. This success has been largely due to engaging more children and teachers in our expanding Chance to Shine programme in primary schools, as well as working closely with our network of clubs that deliver this wonderful programme.  
  
We are looking to recruit an enthusiastic individual with a passion for children’s sport and cricket to work as part of Wiltshire Cricket’s community coaching team. This person will be central to the continued success and improvement of All Stars Cricket, with the responsibility of inspiring more young children to participate in cricket, as well as engaging parents, teachers and clubs to support initiatives such as All Stars.

**2. Job focus**

As part of the development team, the Community Coach / All Stars Cricket Champion will be the county’s lead coaching deliverer for priority Chance to Shine work areas and will fulfil the responsibilities of an All Stars Cricket champion.

Specifically, the role will include the following areas:

* Chance to Shine Community Coach
* All Stars Cricket Champion
* Holiday camp management
* County Sports Partnership / Local Authority engagement

The post holder will be expected to engage with all necessary partners in order to successfully fulfil the role. This will include working with schools and clubs to create migration from Chance to Shine activity, and working with clubs, volunteers and external partners to support with the delivery of All Stars Cricket.

Specific responsibilities across the areas above will include:

**Chance to Shine Community Coach:**

* Chance to Shine’s aims are:
  + To give young people (aged 5-11) a great first experience of cricket.
  + To support teachers to build a sustainable culture of cricket in state schools.
  + To help young people to play regularly

Using the Chance to Shine school portal and through the delivery of inspiring ‘Play’ sessions you will help Wiltshire Cricket to deliver Chance to Shine’s aims to our network of schools

* Agreeing with the Wiltshire Cricket Head of Junior Cricket the priority coaching commitments that you will be expected to fill. These may change depending on the current Chance to Shine focus and funding commitments
* Having agreed your Chance to Shine coaching focus, ensuring that you pro-actively promote the coaching opportunities available to schools, so as to maximise your coaching capacity. This means ensuring that your diary is organised in a structured and most cost effective manner
* Ensuring that you engage with local cricket clubs regarding the coaching that you are delivering in schools, and that you are promoting coaching opportunities in local clubs in order to assist with migration levels to clubs
* Supporting the Head of Junior Cricket with the delivery of other Chance to Shine initiatives, in order to ensure that the county’s Chance to Shine commitments and targets are met. This will include competition support, Cricket Activator delivery and teacher training

**All Stars Cricket Champion:**

* Planning and delivering promotional sessions in primary schools to actively promote local All Stars Cricket centres, ensuring that All Stars Cricket school activity compliments your other Chance to Shine coaching commitments
* Organising and delivering local Activator training
* Promoting All Stars Cricket to clubs, schools and players to ensure high levels of sign up
* Managing the programme of club mentoring sessions, to take place during the delivery of All Stars Cricket during the summer. This will include the organisation and scheduling of club visits, supporting clubs with any follow up actions and also identifying a team of mentors to support this process across the county
* Liaising with the Managing Director over any ECB reporting requirements or ECB initiatives in relation to All Stars Cricket

**Holiday camp management:**

* Working with local cricket clubs and key partners such as Wiltshire Council to identify holiday camp opportunities throughout the county.
* Organising the booking of facilities, promotion of camps and deployment of coaches throughout the county’s holiday camps
* Acting as the lead coach at all holiday camps, taking responsibility for producing session plans for all other coaches

**County Sports Partnership engagement:**

* Managing the delivery and reporting processes of any CSP led activity, working closely with Wiltshire and Swindon Sport to identify suitable opportunities for joint working or additional activity
* Supporting WASP with the delivery of the Wiltshire and Swindon School Games

**3. Additional responsibilities**

The post will involve supporting the other members of the Development Team with priority work areas as and when they arise. There will also be some work programmes which will have shared ownership across all areas of the Development team, for example Clubmark accreditations and re-accreditations.

Wiltshire Cricket is also keen that all posts provide an opportunity for the postholder to demonstrate innovation, and potentially generate revenue for the Cricket Board. In such instances, Wiltshire Cricket will be keen to listen to and where appropriate support innovative new ideas and in doing so would discuss an incentive reward scheme for the successful implementation of that project.

**4. Supervision and work planning**

The post is employed by Wiltshire Cricket Limited and will be line managed by the Managing Director. The post holder will be based from the WCL offices in Chippenham, Wiltshire but will be expected to travel throughout the county.

The position is a full time role. The employee’s normal working days will be Monday-Friday and the employee will not normally be required to work before 9am or after 5:30pm. However due to the nature of the work involved in the position, the employee may be required to work evenings, weekends or public holidays, and will be required to carry out their duties at such times and on such days that are the most effective to perform the responsibilities of the position.

**5. General**

This job description only contains the principle accountabilities/main duties relating to this post and does not describe in detail all of the duties required to carry them out. Other duties may be required to be undertaken from time to time as directed by the Board.

**6. Experience and Qualifications**

**Essential**

* Passion for children’s sport
* Experience of working with primary school aged children

High levels of energy and enthusiasm and the desire to succeed

Ability to inspire others through both words and actions

* Excellent leadership skills
* First Aid trained within the last three years or commitment to achieving this within a short time.
* Child Protection trained within the last three years or commitment to achieving this within a short time
* Hold an ECB DBS certificate (formally CRB) or a commitment to attaining this prior to commencement of employment
* Ability to manage yourself effectively
* Excellent customer service skills, with the ability to build relationships and communicate effectively with a diverse range of people.
* Excellent administrative skills and evidence of project work
* Computer literate and effective user of using Microsoft Office
* A member of ECBCA or a commitment to attaining this within a short period of time
* Ability to travel independently between sites (full and valid UK driving licence)

**Desirable**

* Minimum ECB Level 2 or UKCC2 Coach or a commitment to achieving this in the near future
* Experience of working on cricket specific projects.
* Experience of working within schools
* Knowledge of Chance to Shine
* Knowledge of All Stars Cricket
* Knowledge of the links between County Sports Partnerships, Local Authorities and National Governing Bodies.
* Minimum three years experience as a qualified Cricket coach
* Experience of working with recreational sports clubs

**To apply**

To apply please submit a CV and covering letter, taking note of the Job Description and email it to Pete Sykes at [pete.sykes@wiltshirecricket.co.uk](mailto:pete.sykes@wiltshirecricket.co.uk).

**Closing date for applications:** Monday 29th April 2019

**Interview day:** Friday 24th May 2019

If you wish to discuss the role before applying please contact:

Pete Sykes at [pete.sykes@wiltshirecricket.co.uk](mailto:pete.sykes@wiltshirecricket.co.uk), 07920 581413